

CONTRACT REVIEW SHEET

Person Sending: Billy Wasson	Department Name: Courthouse Square
Date Sent: 9/20/99	

The attached: (CIRCLE ONE)
 Contract ☒ Amendment # 7112 Grant ☐ Lease ☐ Intergov't Agreement ☐

INCOMING FUNDS? YES ☒ NO (CIRCLE ONE)

Contractors Name:	Arbuckle Costic Architects		
Date From: 5/1/98	Date To: 10/30/00	Approved at Board Session Date: <u>10-6-99</u> <u>[Signature]</u> Chairman	
Amount of Contract or Amendment: \$1,991			
If an Amendment, New Contract Total = \$n/a			
Certificates of Insurance Attached:	Liability (circle one) Yes No	Workers Comp (circle one) Yes No	If no insurance attached, why not? On file

Process taken to select contractor:
 Verbal quote: _____ Written quote: _____ RFP: _____ Competitive Bid: _____ Renewal: _____
 (Attach copy for reference)
 Description of Contract Services:

Provide additional services for documentation and review of design and implementation of daylight harvesting controls for Courthouse Square project per PGE reports.

For Support Services Use	
Date Contract Received: <u>9/20/99</u>	Date Scheduled on BOC Agenda: <u>Planning 9/30/99</u>
Authorization for Health Administration to sign on behalf of BOC: yes <input checked="" type="checkbox"/> no <input type="checkbox"/>	Additional Comments: _____ _____ _____
Staff Review Signatures:	
<u>[Signature]</u> Contracts Coordinator	<u>9/27/99</u> date
<u>[Signature]</u> Legal Counsel	<u>28 September 1999</u> date
 Risk Manager	 date

Date: _____
 turned to Department/_____ for _____ signatures.

RECEIVED
 OCT 6 1999
 MARION COUNTY SUPPORT
 SERVICES DEPARTMENT

CONTRACT REVIEW SHEET

Person Sending: Billy Wasson	Department Name: Courthouse Square
Date Sent: 9/20/99	

The attached: (CIRCLE ONE)

Contract Amendment # 412 Grant Lease Intergov't Agreement

INCOMING FUNDS? YES NO (CIRCLE ONE)

Contractors Name: Arbuckle Costic Architects			
Date From: 5/1/98	Date To: 10/30/00		
Amount of Contract or Amendment: \$1,991			
If an Amendment, New Contract Total = \$n/a			
Certificates of Insurance Attached:	Liability (circle one) Yes No	Workers Comp (circle one) Yes No	If no insurance attached, why not? On file

Process taken to select contractor:

Verbal quote: _____ Written quote: _____ RFP: _____ Competitive Bid: _____ Renewal: _____

(Attach copy for reference)

Description of Contract Services:

Provide additional services for documentation and review of design and implementation of daylight harvesting controls for Courthouse Square project per PGE reports.

For Support Services Use	
Date Contract Received: <u>9/20/99</u>	Date Scheduled on BOC Agenda: <u>Planning 9/30/99</u>
Authorization for Health Administration to sign on behalf of BOC: yes <u>no</u>	Additional Comments: <u>Tues.</u>
Staff Review Signatures: <u>Peggy Mitchell</u> <u>9/27/99</u> Contracts Coordinator date Legal Counsel date Risk Manager date	

Date: _____
turned to Department/ _____ for _____ signatures.



BOARD OF COMMISSIONERS
Agenda Review

*New
originals
coming*

TO: Angie Phipps, Board of Commissioners

FROM: Randy Curtis, Facility Manager

RE: Consider approval of amendments ¹¹#7 for \$1,991 and amendment ¹²#8 for \$4,345 to contract with Arbuckle Costic Architects to provide additional services for Courthouse Square.

Submitted to BOC on : September 28, 1999

BOC Agenda Date : October 5, 1999

☒ Tuesday ☐ Wednesday ☐ Future


Department Contact Person: Randy Curtis / Billy Wasson

Phone: 7916

ISSUE: Board approval is required to obtain documentation, construction review and implementation of the Earth Smart daylight harvesting controls and a cable tray system used to suspend data and communication cables in the ceilings.

BACKGROUND: The daylight harvesting system was previously approved by the Board in the Earth Smart agreement. The cable tray system has been requested by the facility manager in order to permit the orderly installation, maintenance and expansion of data and communication cables.

FISCAL IMPACT: The fiscal impact for amendments #7 and #8 is \$1,991 and \$4,345 respectively.

OTHER COUNTY DEPARTMENTS/EXTERNAL ENTITY IMPACTS: None
OPTIONS FOR CONSIDERATION: Disapprove the amendments and ask staff to renegotiate the costs. Failure to approve #7 may jeopardize the Earth Smart agreement with PGE.
RECOMMENDATION: Approve amendments to Architects contract for additional services.
DEPARTMENT HEAD SIGNATURE: <div style="text-align: right; margin-top: 10px;">  </div> <div style="border-top: 1px solid black; margin-top: 20px; width: 30%; margin-left: 0;"></div>

List Attachments:

Contract review sheets
Signed agreements (2)

BOC Office Use Only

<input type="checkbox"/> Further Action Required; Note Specifics Below :						
<input type="checkbox"/> No Further Action Required, Move to Board Session on _____						
<input type="checkbox"/> Regular <input type="checkbox"/> Consent						
<table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Reviewed by Executive Staff</td> <td style="width: 20%; border-bottom: 1px solid black;"></td> <td style="width: 20%; text-align: right;">Date</td> </tr> <tr> <td></td> <td style="border-bottom: 1px solid black;"></td> <td style="text-align: right;">Initials</td> </tr> </table>	Reviewed by Executive Staff		Date			Initials
Reviewed by Executive Staff		Date				
		Initials				

August 26, 1999

Billy Wasson
Marion County Courthouse
100 High Street NE
Salem, Oregon 97301

RE: Design and Implementation of Daylight Harvesting Controls
Courthouse Square
Project No. 9828

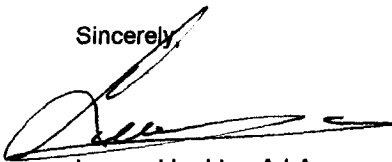
Dear Billy:

We are pleased to offer the services of our mechanical and electrical consultant, Interface Engineering, to provide documentation and construction review of the design and implementation of daylight harvesting controls in response to the report prepared by PGE. for Courthouse Square. Our fees for these services will be as follows:

Daylight Harvesting, Interface Engineering	\$1,560
Architect Coordination, Meeting and Proposal Request Documentation	<u>250</u>
Subtotal	\$1,810
Overhead and Profit at 10%	<u>181</u>
Total Architects/Engineers Fee	\$1,991

Reimbursables (printing, faxing, etc.) are not included in the above fee and will be billed in addition to this fee. We look forward to being of assistance to you in this matter and will send a separate proposal for the development of a CCTV based system.

Sincerely,



Leonard Lodder, A.I.A.
Architect

LL:lb

cc: John Whittington, Salem Area Mass Transit
Craig Lewis, Melvin Mark Development Company

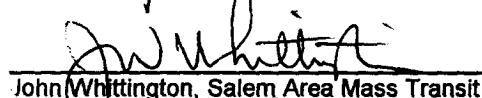
9828.1A

TO: Arbuckle Costic Architects, Inc.

We have read the above letter and agree to the terms stated herein. Arbuckle Costic Architects will submit monthly invoices for work completed. Payments are due and payable within twenty (20) days from the date of invoice. Amounts unpaid after thirty (30) days shall bear interest at the legal rate prevailing from time to time at the principal place of business of Arbuckle Costic Architects.


Billy Wasson, Marion County

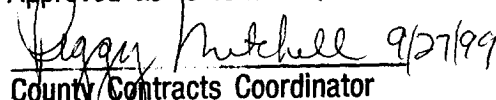
9/2/99
Date

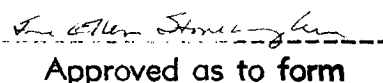

John Whittington, Salem Area Mass Transit

9/2/99
Date

Approved as to form

Marion County Legal Counsel


County Contracts Coordinator


Approved as to form

AMENDMENT # 12

TO
CONTRACT FOR SERVICES FOR
ARBUCKLE COSTIC ARCHITECTS, INC.

The contract for Services between Marion County and Arbuckle Costic Architects dated May 1, 1999, is amended as follows:

Additional Services to provide documentation and construction review of the design and implementation of daylight harvesting controls in response to the report prepared by PGE for Courthouse Square, for a total fixed fee of \$1,991.00.

See attached letter for more details.

All other provisions of the original agreement remain unchanged and in effect.

Signed this 28th day of SEPT. 1999

Arbuckle Costic Architects, Inc.

Signature:

PRESIDENT

Title:

Date:

9/28/99

Tax ID # 93-1228023

Approved as to Form:

Contracts Coordinator

Date:

9/30/99

Marion County

Billy Wasson

Salem Area Transit District

John Whittington

Legal Counsel

Date:

5 October 1999

August 26, 1999

Billy Wasson
Marion County Courthouse
100 High Street NE
Salem, Oregon 97301

RE: Design and Implementation of Daylight Harvesting Controls
Courthouse Square
Project No. 9828

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Leonard Lodder, A.I.A.
Architect

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Craig Lewis, Melvin Mark Development Company

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Billy Wasson, Marion County

Date

9/2/99


John Whittington, Salem Area Mass Transit

Date

9/16/99



Kim Arbuckle, AIA
Alan E. Costic, AIA
Walter E. Bensman, Jr., AIA
Clayton Vorse, AIA
Mark M. Foster, AIA
Leonard Lodder, AIA
Richard S. Rothweiler, AIA

ARBUCKLE COSTIC ARCHITECTS, INC.

363 State Street
Salem, OR 97301-3533
503/581-4114 Fax: 503/581-3655
E-Mail: acarch@open.org